

XAVIER HIGH SCHOOL  
CONCORD, MASSACHUSETTS

OFFICE OF THE ASSISTANT PRINCIPAL

STUDENT REGULATIONS

RULES ARE MADE NOT FOR THEIR OWN SAKE, BUT FOR THE COMMON GOOD OF BOTH THE STUDENTS AND THE SCHOOL.

1. Suit coat and tie must be worn to school, and to any academic, or ~~social~~ event held in the school. Students are to be neatly attired and groomed at all times.
  2. No smoking is permitted in the school nor on the school grounds.
  3. Whenever absent, students should have their parent or guardian telephone the Assistant Principal between 8:50 and 9:15 on the morning of their absence.
  4. On returning to school after an absence, the student should obtain an "Excused for Absence" slip from the Assistant Principal. To obtain this slip, the student must bring a letter from home, written in ink and enclosed in an envelope, explaining the reason for absence. Only serious reasons, such as illness, are considered excuses for absence. This letter is necessary even though the parent or guardian has already phoned.
  5. A student late for ANY period must obtain an "Admit to Class" slip from the Assistant Principal. This same slip is needed whenever a student has left a class room during a school period.
  6. Students should put their names, class, and home address in each ~~book~~ they possess.
  7. Books are never left in the classrooms. The school is not responsible for books lost or mislaid.
  8. Lost or found articles should be reported immediately to the ~~Assistant~~ Principal.
  9. Books needed for first and second periods must be obtained before the first period. During the short recess obtain books needed for the third and fourth periods. IT IS STRICTLY FORBIDDEN TO GO TO THE LOCKERS FOR ANYTHING BETWEEN THE FIRST AND SECOND PERIODS AND BETWEEN THE THIRD AND FOURTH PERIODS.
  10. Students are not allowed to regulate drapes, heat control, electric ~~switches~~, ventilators, or P. A. switches in any part of the building, unless so directed by a member of the faculty.
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STUDENT REGULATIONS (Continued)

11. Except for school directed activities when a Moderator is present, all students are to leave the school building at 4:00. Those who must remain longer because of transportation will study silently in the classroom designated by the Assistant Principal.
12. Chewing gum inside the school building is forbidden.
13. Lockers should be closed quietly.
14. When going to and from Assembly - silence is the rule. Proceed in a single line and go directly to the seats as directed.
15. Eating food is permitted only in the cafeteria.
16. After putting their clothing in their lockers and before classes begin students may go to:
  - (1) the chapel (Mass will begin at 8:10).
  - (2) the library for reference work, reading or study in silence.
  - (3) the cafeteria where they may converse or study.
  - (4) the yard behind the school.

At the 8:52 bell all will go to their classroom where the teacher will admit them.

17. Students are not to use the interior doors between classrooms except when directed by a member of the faculty.
18. Without permission, no one is to enter or remain in a classroom unless a teacher is present.
19. Any change of address or telephone number should be given immediately to the Office of the Principal.
20. Since conduct is a reflection upon the family, Xavier High School and the Church manly honesty and strong loyalty are expected of every Xavier student.